

## **Briefing note for Project Team meeting on Monday 12<sup>th</sup> January**

This briefing note has also been prepared to help Nick M to report to the PCC meeting on 2<sup>nd</sup> February 2026.

### **1. Funding Applications.**

Net zero quick hit funding applications were submitted to the Diocese of Coventry for

- Purchase of around 30 additional heating cushions.
- Change light fittings to LED.

Two net zero applications to main fund (maximum of £25,000 grant).

- Installation of pew heaters, associated wiring, smart sockets, control panel, removal of existing boiler, radiators and pipework. Making good any plaster.
- Installation of solar panels on community centre hall roof.

A grant of £1274 has been granted for the purchase of heating cushions. It is to be match funded from our own funds unless other grant funding is found. We are awaiting faculty approval before we can make the purchase of more cushions.

The other three applications were considered by the Grants Committee in December but were deferred to enable the Committee Chair (Archdeacon Paster) to meet with the Area Dean and representatives from the parish. This was because of the Area Dean concerns around pew heaters and decommissioning the current heating system and what this means for ministry to children and families. Also, our ability to pay Parish Share.

Following our representations on the Area Dean's concerns to the Grants Committee the Area Dean offered to meet members of the PCC. He would like to invite some members of the Deanery Leadership Team to discuss support for our initiatives to grow the Church.

The intention now is to arrange a meeting date to cover both the grant applications and initiatives to make Church more sustainable with both the Archdeacon, Area Dean, PCC standing committee and members of Deanery Leadership team.

Colin Angus (Net Zero Carbon advisor) also wants to meet us to discuss the location of solar panels and legal implications of putting them on Community Centre roof.

### **2. Faculties and List B applications submitted (which only require the Archdeacon's consent).**

List B applications have been submitted for-

- Stripping back plaster 100m either side of crack (southeast wall) to enable assessment of what action should be taken. Fill crack with ready mixed lime mortar.
- Replacement of light fittings to LED lights.

A Faculty application has been submitted for

- the installation of pew heaters including floorworks and electrical wiring, and new control panel to enable the installation of the heaters to the pews
- the purchase and use of heated pads for those pews without heaters
- the removal of the existing gas boiler, pipework and radiators for the existing heating system
- removal of the two redundant fan convection radiators at the western end of the nave

- installation of infra-red heaters in apse, nave and adjacent to electric piano and organ
- where necessary, plaster patching.

A faculty application and a planning application have been submitted for a shed for the new Men and Woman Shed for the Nuneaton branch of this organisation, involving the extension of the existing concrete base at the rear of the main hall in the community centre, the construction of a wheelchair-accessible ramp linking the centre to the compound, the erection of a timber shed measuring approximately 10ft by 22ft, and the relocation of the existing metal sheds currently used by community centre members, together with the installation of a safe electrical supply and lighting.

### 3 Work done by Jeff.

In addition to the faculties and List B applications listed above Jeff has prepared Project Briefs, Costs, specifications, risk assessment and method statement for all the remaining faculties applications.

This has involved a remarkable amount of work, but Jeff wanted to complete it before the end of the year. As a result of his work, we are now in the position to ask the PCC for resolutions to submit further faculty applications.

### 4, List and timescale of all the faculties and minor works applications –

See separate document attached with this briefing note.

### **The resolutions needed from the PCC meeting on 2<sup>nd</sup> February are**

To agree the submission of applications to the DAC for the following-

- List A or B application for disposal of surplus furniture, piano, equipment, kneelers, redundant worship books.
- Faculty application for the repair of the leaded windows and hoppers on the south side of the Church and hoppers only to the leaded windows on the north side.
- Faculty application for all the repair items set out in the Quinquennial Report 2023 with the addition of upgrading the roof-drainage system to accommodate higher rainfall intensities anticipated as a result of climate change, including the installation of four 1000 litre rainwater-harvesting butts on the north side. The installation of snowguards.

We need the PCC to agree the appointment of an architect to draw up design and plans for

- Installation of wheelchair ramps to west door and to the planned reopening of south door. Installation of lighting adjacent to south door for safe access/egress during dark hours.
- Two new rooms under existing balcony and alterations to existing internal porch.
- The removal of the remaining section of the stone cross at the east end of roof and its replacement with a contemporary cross fabricated in a more economical material, with the option for discreet illumination.

### 5. Hartshill Academy Concert on 17<sup>th</sup> December 2025

This went very well. The schoolteachers involved in the concert were very pleased with the use of the Church and want to do another concert next year. Hopefully this time opening it up to the community. I met the Principal and Christian and they were still very enthusiastic about the Academy getting involved in community activities. They liked the idea of 2 of their students being on the project team. A date to meet with Christian has been arranged for Monday January 12<sup>th</sup>

## 6. Community Garden Group.

As you know Kevin felt he was unable to continue with co ordinating this group. We could do with finding a Co-Ordinator to get this off the ground. But there is probably no great urgency as it is not a good time in Winter to set it up and also because of a project initiative by the Diocese of Coventry.

Holy Trinity Church has been selected as part of a Diocese of Coventry Churchyard Biodiversity Project. We have been chosen as a quick hit in the first phase- essentially, we will one of the first to be involved in the project's implementation.

A Diocesan project team has been appointed, and an initial meeting has been arranged for Tuesday 27<sup>th</sup> January. Nick M and I have that date in their diaries- others are welcome to join us. The team then plan to meet with and consult the wider church community to plan biodiversity actions, community events and other activities to successfully deliver this phase of the project - hopefully helping to secure funding for the Delivery Phase. This clearly dovetails into the creation of a community garden group.

## 7 Heritage Group.

We have a number of people interested in joining this group. John Randle (former chair of Parish Council) has also agreed to join the group which is a great step forward as he has great experience of chairing meetings and the delivery of major projects.

I have agreed to help him set the group up.

It is suggested that we identify a Saturday morning to invite people who are interested in being involved to discuss ideas and plans.

## 8 Heritage Lottery Grant.

Jeff and I feel this is the best funding source to match fund most of our project. We submitted an expression of interest last year and got a constructive response back. To submit an application, we need the necessary faculty applications. Hence the targets on the Faculties List.

Nick Blamire-Brown  
January 2025.